

## REQUIREMENTS TO PROCESS AN I-20

The following must be submitted to **TALK International / The Language Institute** to process a student visa request (I-20).

- 1- Completed registration form.
- 2- Copy of student's passport biographic page. If there are any dependents, include their passport copies as well.
- 3- Copy of student's current US visa (if any).
- 4- Evidence of sufficient financial funds: Bank letter or copy of the last three months bank statements reflecting a minimum of \$500 USD per week<sup>1</sup> in average balance. If there are any dependents, \$100 USD per person / per week must be added.
- 5- If financial support documents belong to a sponsor, a sponsor letter is required.
- 6- 50% of tuition paid up front, \$100.00 non-refundable application fee<sup>2</sup>, plus shipping charges if I-20 needs to be mailed to home country (\$50). Payment can be made by check (from US bank), credit card, money order or wire transfer (TALK International, c/o WACHOVIA BANK Bank, Galleria Branch, Fort Lauderdale, FL 33304, USA - Account Number - 20 000 256 225 13 - Routing Number 063 0000 21).

Once we have received the documentation and payment required, an I-20 will be issued in 3-4 days and it will be sent to your home country using an International Express Delivery company. When you receive the form, you should pay the \$100 SEVIS fee via internet, and you are ready to go to the American embassy in your country to have your student visa approved.

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<sup>1</sup> The Immigration and Naturalization Service requires proof of sufficient financial support during the time the student is to remain in the country. Therefore, it is required to demonstrate funds equivalent to \$200.00 for tuition and \$300.00 for living expenses per week per student. If the student needs the visa to include dependants (spouse or children) \$100.00 need to be added per week per person.

<sup>2</sup> In case the American embassy denies the student visa, a refund will be made within 30 days and after support documentation together with the original I-20 has been sent back to us.